ATTACHMENT A

25X1A9a

Reference to Annex A - Attached to memorandum dated 18 June 1954 fron to Comptroller:

A. Salary-type Commitments to Operational Personnel

Illustration No. 1.

The person authorized to make the commitment should execute Form No. 33-94 and submit to the Finance Officer for obligation purposes.

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Liustration No. 2.

Same as No. 1, above.

Divetration No. 3.

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This is an operational type advance of funds and would be obligated at time funds were advanced.

Illustrations Nos. 4, 5, 6, and 7,

Some as No. 3., above.

HODE: It has been noted that the word "salary" has been used in the various illustrations. Your attention is invited to

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B. Administrative-type Expenses Incurred Operationally

Linetration No. 1.s.

Same as Illustration No. 3 in A, above.

Illustration No. 1.b.

Same as Illustration No. 1 in A, above.



## Illustration No. 1. c.

Same as Illustration No. 3 in A, above.

## Limitration No. 2.a. b. and c

Same as Illustration No. 1 in A, above.

#### C. Contingent Commitments

### Illustration Nos. 1, 2, 3, 4, 5, and 6

Same as Illustration No. 1 in A. above.

# Illustration No. 7a, b, and c

Same as Illustration No. 3 in A, above.

# Libertration No. Sa. and b

Same as Illustration No. 3 in A, above. Obligations of this type, once established, will remain applicable to funds of the fiscal year in which the advance was made.

### Liustration Ro. 9

Same as Illustration No. 3 in A, above.

### Liustration No. 10

Same as Illustration No. 1 in A, above.

### Illustration No. 11

Normally the Agency does not obligate death indemnity commitmental but the circumstances surramding the operation may warrant the execution of a Form No. 33-94.

#### Illustration No. 12

If an ultimate payment is reasonably expected a Form No. 33-94 should be executed and funds obligated.

### Illustration No. 13

Same as Illustration No. 11, above.

#### Illustration No. 14

Same as Illustration No. 11, above. It is assumed that in all such cases appropriate headquarters authorization would have been obtained before such obligations are made in excess of allotted funds.

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- 1. It should be pointed out by the Finance Officer to the person executing the Form 33-94 that funds obligated based on this document will reduce the available funds for other activities.
- 2. The Finance Officer should make periodic contacts with the persons executing Forms No. 33-94 in order to check the status of the obligations so that excessive obligations will be eliminated and funds will not be "tied up" which could be used for other operating purposes.